



OFFICE OF THE TOWN CLERK

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**NOTICE OF TOWN COUNCIL
WORKSHOP
ON VISION AND GOAL SETTING
March 22, 2019
8:30 A.M.**

***** NOTICE *****

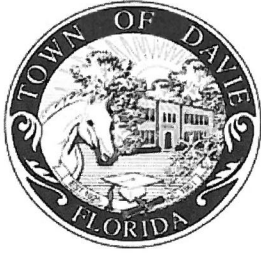
**Location: Robbins Lodge
4005 S. Hiatus Road
Davie, Florida**

A Meeting of the Town Council of the Town of Davie, Florida will be held on Friday, March 22, 2019 at 8:30 a.m. at Robbins Lodge, 4005 South Hiatus Road, Davie, Florida. The topic of the workshop is Vision and Goal Setting.

By: Evelyn Roig, CMC
Town Clerk

ANY PERSON WISHING TO APPEAL ANY DECISION MADE BY THIS BOARD OR COMMITTEE WITH RESPECT TO ANY MATTER CONSIDERED AT SUCH MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS, AND, FOR SUCH PURPOSES, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS MADE.

Persons with disabilities requiring accommodations in order to participate should contact the Town Clerk at 797-1023 at least five business days prior to the meeting to request such accommodation. If you are hearing or speech impaired, please contact the Florida Relay Service by using the following numbers: 1-800-955-8770 (voice) or 1-800-955-8771 (TDD).



**TOWN OF DAVIE
VISION AND GOAL SETTING WORKSHOP MEETING
MARCH 22, 2019**

I. PLEDGE OF ALLEGIANCE

The meeting was called to order at 9:01 a.m. and was followed by the Pledge of Allegiance.

II. ROLL CALL

Present at the meeting were Mayor Paul, Vice Mayor Hattan and Councilmembers, Caletka, Luis and Starkey. Also present were Town Administrator Lemack, Deputy Town Administrator Lewis, Town Attorney Rayson, Assistant Town Administrator Holste and Town Clerk Roig recording the meeting.

III. VISION AND GOAL SETTING SESSION

Richard J. Lemack, Town Administrator, presented the Special Recognition award to Cheryl Ellett, CRA Program Manager for her work with the CRA, professionalism and volunteerism.

Macciano K. Lewis, Deputy Town Administrator, provided an overview of the focus areas for the fiscal year as the Town moved into 2020.

Mr. Lewis introduced the Town's 2019-2023 Strategic Plan.

Gillian Brewster and Arlyn Millares provided a strategic plan update and distributed a copy to the Town Council.

John Antapasis, Emergency Manager, provided an update on the Hurricane Irma reimbursement process. Mr. Antapasis stated that the Town would hold a Hurricane Preparedness Open House on May 30, 2019 from 6 p.m. to 9 p.m. at the Pine Island Multipurpose Center.

Mr. Lewis briefed Town Council on the public safety master plan. He advised the Council that the Town was in the process of preparing an RFQ to hire a consultant to prepare a plan.

Jonathan Vogt, Town Engineer, provided an update on the traffic calming program which included the new speed table policy and plan.

Phillip Holste, Assistant Town Administrator, provided an update on the private roadway initiative. Mr. Holste advised there were twelve private roadways within United Ranches, Majestic Groves, and Hiatus Isles and provided the costs for each. Mr. Holste asked the Town Council if they supported reallocating funds, \$1.5 million, towards roadway improvements. Town Council agreed.

Mr. Holste sought direction from Town Council in the event the Town deemed a roadway a public safety hazard in need of repair, as established by Florida Statute. He stated that under those circumstances the Town would bill residents who did not execute a roadway easement the prorated share of the improvements and lien their property for non-payment. Town Council agreed.

Mr. Lewis stated the Town's FY2020 Budget Priorities: Fiscal Stability, Transformative Redevelopment and Embracing the Technology Movement. He then discussed highlights from the Management Retreat.

Bill Ackerman, Budget and Finance Director, discussed the five-year financial outlook, methodology, and analytics. He gave an overview of the cost of human capital.

Mr. Ackerman explained there was a heavy investment in public safety which resulted in an increase of general fund expenditures. Mr. Ackerman further explained and broke down human capital cost to the Town per employee and per dollar. He noted that there was a spike in pension costs for this year (2019) which stemmed from changes in the mortality table. He advised that Town did have overall costs reductions due to pension reform.

Mr. Holste provided an overview of the Town's economic development over the past five years. He stated that the Town saw a \$900 million increase in new construction resulting in roughly 11,000 new residents. Mr. Holste provided an update on Town and CRA projects which were completed within in the last fiscal year, those currently under construction, and those approved.

Leona Henry provided an update on the Capital Improvement Program. This included roadway improvements to Nova Drive, Oakes Road and College Avenue. Ms. Henry also gave an update on improvements made to Betty Booth Roberts Park Pool, Reflections Park, Sunny Lake Bird Sanctuary, and the Linear Park Pier Replacements.

Renuka Mohammed, Utilities Director, gave an overview of the department with an update on two initiatives which were the comprehensive master plan, hydraulic modeling and the rate study. The second initiative was the installation of an advanced metering infrastructure system. Ms. Mohammed gave an update regarding portions of the Town where residents received services from two utility providers. Ms. Mohammed mentioned of other CIP projects which were completed, Nova Drive pipe project, SW 58 Avenue pipe looping, new generators, and a disinfection system update.

Mr. Lewis gave a training presentation on the Town's Equal Employment Opportunity standard operating procedure SOP #20-006.

Councilmember Caletka inquired about how the Town ensured two individuals who committed the same offense were treated equally. He also stated that the policy interchanged genetic pre-disposition and genetic makeup which are two different things.

John Rayson, Town Attorney, provided an ethics training which was comprised of the Sunshine Law, public records law, and penalties for noncompliance.

Mr. Lemack played a video regarding a fraud crime committed by a former employee of Dixon, Illinois.

Danny Stallone, Code Compliance Official, and Jeffrey Pohlman, Director of Parks Recreation and Cultural Arts, gave a presentation on the Coggins Test.

Mr. Rayson inquired as to whether the disease could be transmitted through the saliva left on a horse's drinking basin.

Mayor Paul advised that the Town had already taken precautionary measure by removing drinking basins. She stated that the disease was generally transmitted through a bug bite. Mayor Paul informed staff that FRIENDS was a ranch where horse owners placed their horses that had a positive Coggins test.

Councilmember Luis inquired as to whether horse riders in the park had been checked. Mr. Pohlman advised that riders were asked to show their Coggins card.

Council supported staff to bring back an ordinance to require proof of a negative Coggins test for all equine related activities on Town properties and posting associated signage.

Staff sought Town Council's direction on holding an event in FY20 to educate the public regarding the Coggins test and general equestrian safety. Town Council supported unanimously.

Glenda Martinez, Community Services Manager, gave a presentation regarding the community bus shuttle. Mrs. Martinez advised a second green bus was awarded to the Town. She further stated that the Town was considering taking over day to day program operations of the South Florida Education Center Community Shuttle Program. Mrs. Martinez announced that effective October 1, 2019, the surtax would fund 100 percent of the community buses for the educational institutions through interlocal agreement. Lastly Mrs. Martinez stated the Town received new busses fueled by a clean energy source.

Staff sought Town Council's direction in assuming the operations of the SFEC Community Shuttle Program contingent upon full surtax funding. Town Council supported unanimously.

Mr. Lemack provided an update on the space study that was conducted for the new town hall. Mr. Lemack advised Town Council that the best location for the new town hall was the current site at 6591 Orange Drive. Mr. Lemack emphasized the need for green space, functionality, customer convenience, location and site destination.

Staff sought Town Council's direction of a new town hall at the current location. Town Council supported unanimously.

Evelyn Roig, Town Clerk, provided a presentation regarding the 2019 Town's Charter Review.

Councilmember Caletka suggested the Town follow the August 25, 2020 timeline and include the questions on the November 2020 General Election ballot.

Staff sought Town Council's direction in conducting the Charter Review Process with the recommended deadline (August 25, 2020) and ballot questions on the November 2020 General Election ballot. Town Council supported unanimously.

Mrs. Roig gave a presentation regarding boards and committees, providing an update to Ordinance 2015-013.

Mayor Paul suggested considering subcommittees created under the current committees/boards to offer more opportunities for other volunteers.

Councilmember Starkey suggested considering alternates to each appointee who had voting power when taking the place of a primary appointee.

Councilmember Caletka stated that he agreed to all recommendations except having a mayoral youth appointment. He stated he did not support that being memorialized in the form of an ordinance because the Mayor could do that at any time.

Staff sought Town Council's direction in the proposed changes to the Town's boards and committee's ordinance. Town Council supported unanimously.

Mr. Ackerman provided a presentation regarding an additional senior homestead exemption.

Council did not support staff moving forward with an ordinance to approve an additional \$25,000 senior exemption.

Staff sought Town Council's direction to move forward with an ordinance to approve a long-term senior exemption. Town Council supported unanimously.

Osdel Larrea, Director of Public Works, provided a presentation regarding a street light sustainability initiative. Mr. Larrea explained the benefits of converting the Town's street lights into LED.

Staff sought Town Council's direction in upgrading of all street lights to LED. Town Council supported unanimously.

Mr. Lemack gave a presentation regarding Forest Ridge's Holly Day Parade.

Staff sought Town Council's direction in adopting the Annual Holly Day Parade as a Town-sponsored community event with the Forest Ridge Holly Day Committee coordinating the parade and fair and allocating a line item budget for \$10,000 to cover the expense. Town Council supported unanimously.

Mr. Lemack gave a presentation regarding options for the Town Attorney's Office. Mr. Lemack provided the options of maintaining an in-house attorney versus retaining an outside firm.

Councilmember Starkey inquired as to whether the provided budget included the Town's expenditures of outside council. Mr. Lemack advised the budget did not include that. Councilmember Starkey requested a cost breakdown of outside council use.

Staff sought Town Council's direction in hiring an in-house attorney or outside firm to provide legal services for the Town. Town Council supported hiring an in-house attorney, dissenting vote Councilmember Starkey.

Mr. Holste provided a presentation regarding the Town's waste and recycling collection. He advised the current contract expired at the end of 2020.

Staff sought Town Council's direction in negotiating a contract extension with Waste Management to align the termination dates of the collection and disposal contracts dates to bring for Council's consideration at the July 31, 2019 Council meeting. If the negotiations are unsuccessful, Town Council agreed staff would prepare an RFP for solid waste and recycling

collection services.

Mr. Holste stated the last waste generation study was completed between 2005 and 2006. Mr. Holste advised that staff believed that the amount of waste collected from household was less. He further stated that staff believed the actual amount of bulk waste collected was more. Mr. Holste suggested the Town verify the tonnage through a waste generation study.

Town Council did not support conducting a new waste generation study of up to \$100,000 to extend the Waste Management contract and provide for the procurement of a new vendor. Town Council unanimously supported staff using the current data to negotiate the contract extension with Waste Management or utilize to go out to bid.

Mr. Holste provided an update on the Town's textile recycling program.

Staff sought Town Council's direction to renew the textile recycling franchise agreement with FLSC, LLC. Town Council supported unanimously.

Mr. Lewis gave an update on the Town's Community Endowment Fund.

Staff sought Town Council's direction to cap the contributions at \$100,000, discuss multiyear program funding, narrow down or select grant recipients, conduct auditing and site visits, which will be considered at the Community Endowment Workshop. Town Council supported unanimously.

Mr. Lemack gave a presentation regarding a four-day work week study.

Staff sought Town Council's direction in learning more about a four-day work week. Town Council supported unanimously.

Mr. Lemack gave a presentation regarding reducing the number of community forums.

Staff sought Town Council's direction in regards to holding one Town wide Community forum instead of four. Town Council supported unanimously.

Mr. Lemack provided an initiative from Mayor Paul to provide improvements to Robbins Park.

Staff sought Town Council's direction in allocating additional funding to build an equestrian shelter at Robbins Park (demolition was previously funded), allocating funding to build an equestrian facility for the police mounted unit at Robbins Park, and implementing the residential Davie Police Officer Program at Robbins Park. Town Council supported unanimously.

David Quigley, Planning and Zoning Manager, provided an initiative from Vice Mayor Hattan regarding a public art program. Council requested further research on a funding mechanism.

Staff sought Town Council's direction in pursuing a public art program and including Town and private lands in the program. Town Council supported all recommendations with the exception of partnering with a non-profit.

Mr. Holste provided an initiative from Councilmember Caletka regarding a beautification program for the CRA which created and funded a position in Public Works.

Staff sought Town Council's direction bringing back to the CRA Board a proposal to create and fund a position in Public Works.

Mr. Lemack provided an initiative from Councilmember Starkey regarding the Town's Red Light Intersection Safety Program.

Councilmember Starkey provided statistics in support of the program.

Councilmember Caletka stated that two years after he presented his numbers at the previous Vision and Goal Setting Session, the Florida Department of Transportation conducted a study in all municipalities including Davie and those numbers matched his numbers. Therefore, those numbers still prove that the cameras create more accidents.

Staff sought Town Council's direction in extending the Red Light Camera Safety program. Town Council supported, dissenting vote Councilmember Caletka.

Mr. Holste provided an initiative from Councilmember Luis regarding the Davie Wetlands Preserve Park.

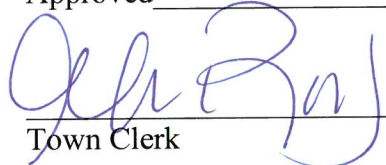
Staff sought Town Council's direction in keeping the recreational amenities in the original location or moving them to the alternate location, reducing the wetland acreage at Davie Wetlands Park to provide additional stormwater storage capacity for the Oak Hill community and use of the fill at Governor Leroy Collins Park, and modifications to the mitigation agreement whereby Home Dynamics would be released from its obligations through the payment of \$900,000. Town Council supported unanimously.


Mr. Lemack invited questions from Council. There being no further questions Mr. Lemack provided a summary of the day's discussion points. Mayor Paul thanked Mr. Lemack and staff for the workshop.

IV. ADJOURNMENT

There being no further business to discuss and no objections, the meeting was adjourned at 4:08 p.m.

Approved _____


Town Clerk

7/31/2019

Mayor/Councilmember